



ADMISSION STATEMENT

Inspiring Primaries Academy Trust is the admitting authority for its schools and delegates admission decisions to each Local Governing Body. Each school within Inspiring Primaries Academy Trust has a 'planned admission number'. Entitlement to a place in our schools is dependent on parents / carers applying at the appropriate time and on compliance with infant class size regulations (1). If a child moves into one of our school's catchment once allocation decisions have been made, they will not necessarily be offered a place in the school if the relevant cohort already contains the planned admission number.

Applications for places for our reception classes need to be registered in writing by completing the Local Authority common application form (available from www.leics.gov.uk/admissions). The Local Authority common application form must be returned to the Local Authority by **15th January** of the year admission is due. The decision of the Local Governing Body will be notified to parents / carers by the Local Authority on **16th April**. The closing date for Local Authority applications and the notification of the decision are in accordance with the Co-ordinated Admissions Scheme (2). Late applications will not be offered a place within our schools if the cohort has reached its planned admission number regardless of distance to the next nearest available school. Any application received after the closing date will be treated as a mid-term application.

Each school has published its own oversubscription criteria. Each school's admission policy can be found on its website and the Local Authority website.

In exceptional cases the Local Governing Body has the right to withdraw an offer of a place where a parent has not responded to an offer within 21 days, or where the place has been obtained by false information, for example an incorrect address or date of birth. Offers of places may also be withdrawn if they were based on an address and the parent's address changes before the child is admitted. For example, if a child was offered a place and the family moves out of catchment before admission takes place, the offer of the place may be withdrawn.

If the Local Governing Body is unable to offer a place, the parents / carers have the right to appeal. The process for appeal can be found on each school's website.

Deferring first-time admissions: When a child's parents / carers are notified of the allocation of a primary school place, they can request deferment of the child's admission. The school will agree to deferment to later in the school year or until the child reaches compulsory school age in that year. Parents / carers can also request that their child attends part-time until the child reaches compulsory school age. The parent / carer would not however be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. The place at the school will be held open for the child and not made available to another child. For summer born children if the place is not taken up by the summer half- term then a fresh application must be submitted usually for entry into Year 1, as the admissions application is only valid for the academic year in which you applied. The school may withdraw the offer of the place if it is not taken up after deferment and offer the place to another child according to the school priority criteria. Such withdrawals of offers will only be made when the planned admission number for the school has been reached and there are additional children seeking places.

Exceptionally, parents / carers of summer born children (that is those children born from 1st April to 31st August) can request delayed admission. They may request that they are admitted out of their normal age group - to Reception rather than Year 1 following their 5th birthday. If a parent / carer requests admission to Reception not Year 1 all relevant factors will be considered in assessing the request; parents / carers would be expected to provide evidence to show that admission to Reception was in the child's best interests and will be taken into consideration. Parents / carers seeking to delay their child's admission into school should contact the school in the autumn term in the year prior to the normal entry in the following September in order for the school to make the decision. Decisions will be made on the basis of the circumstances of each case. This will take into account parents' views, information about the child's academic, social and emotional development. The views of the



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head teacher of the school concerned will be taken in to account. Parents' statutory right to appeal against or refusal of a place at a school for which they have applied does not apply if they are offered a place at the school but it is not their preferred age group.

Early transfers or admission of children staying on outside the normal age-range: These are exceptional and must be approved by the school. The parent / carer must request the exceptional arrangement in writing to the school which will then consider the request and the suitability of the arrangement. Expected numbers in the year group and the planned admission number will be taken into account. Children transferring younger than the normal age for transfer are subject to the same priority criteria as children in the normal transfer age-group, as long as the school agrees that early transfer is appropriate and the child has been taught in classes with the academic year group which is one year older for at least three years.

Notes:

(1) *Education (Infant Class Sizes) (England) Regulations 1998*

(2) *The Co-ordinated Admissions Scheme is available for inspection through Allocations, Leicestershire County Council, County Hall, Glenfield, Leicestershire, LE3 8RF*