

## ULLESTHORPE C of E PRIMARY SCHOOL (An Academy)

### Admissions Policy for the school year 2018 /19

Ullesthorpe C of E Primary School is an academy within Inspiring Primaries Academy Trust. This means that the Trust is the admissions authority. It delegates admission decisions to each Local Governing Body.

Ullesthorpe C of E Primary School serves the parishes of: Ullesthorpe, Leire and Frolesworth.

Our planned admission limit is fifteen pupils per year group. Applications for places for children living outside the catchment are welcomed, if there are places available within that particular year group. Entitlement to a place in the school is dependent on the parents applying at the appropriate time and on compliance with infant class size regulations (1). If a child moves into the school's catchment once allocation decisions have been made, they will not necessarily be offered a place in the school if the relevant cohort already contains fifteen pupils.

Applications for places for the reception class need to be registered in writing by completing the Local Authority common application form (available from [www.leics.gov.uk/admissions](http://www.leics.gov.uk/admissions)). The Local Authority common application form must be returned to the Local Authority by **15<sup>th</sup> January 2018**. The decision of the Local Governing Body will be notified to parents by the Local Authority. The closing date for Local Authority applications and the notification of the decision are in accordance with the Co-ordinated Admissions Scheme (2). Late applications will not be offered a place within the school if the cohort has fifteen pupils regardless of distance to the next nearest available school. Any application received after the closing date will be treated as a mid-term application.

Pupils are admitted to the school as follows:

Children are admitted in the September of the academic year in which they will be five.

If there are too many requests, priority will be given to children in the appropriate age-range, whose parents applied on time, in the following order:

1. A child who is 'looked after (3)' or 'previously looked after.' Previously looked after children are children who were looked after, but ceased to be so because they were adopted (4) or became subject to a residence order (5) or special guardianship order (6).
2. Pupils who have a serious medical condition or exceptional social or domestic needs. (Professional documentation accompanying the application will be required). Examples of exceptional needs include:
  - A child whose parent's occupation has an enforcement role which may bring the parent into conflict with parents of children attending their local school and therefore needs to attend the alternative school.
  - A child whose parent has recently died or is suffering from a serious illness.
  - A child who has suffered severe bullying which is recognised by the present or most recent school as an ongoing problem and which is having significant effect on the child's health.
  - A child with a serious medical condition which would make the preferred school particularly suitable

- A child who has been abused and placed on the child protection register and who needs to attend an alternative school to avoid the abuser  
This list is not exhaustive, and each case will be considered on its individual merits.
3. Pupils who live in catchment. (The child's place of residence is taken to be the parental home. A map of the school's catchment can be found on the school's website).
  4. Pupils who will have an older sibling attending the school at the time of admission. (Older siblings include brothers or sisters, half brothers or sisters, step brothers or sisters, adopted children, fostered children, children of partners living together or any other child who permanently resides at the parental home and for whom the parent has parental responsibility).

In the event of over subscription, places will be allocated within that particular criterion (as listed above) by a method of random selection (drawing lots) that will be observed by an independent witness.

In exceptional cases the Local Governing Body has the right to withdraw an offer of a place where a parent has not responded to an offer within 21 days, or where the place has been obtained by false information, for example an incorrect address or date of birth. Offers of places may also be withdrawn if they were based on an address and the parent's address changes before the child is admitted. For example, if a child was offered a place and the family moves out of catchment before admission takes place, the offer of the place may be withdrawn.

If the Local Governing Body is unable to offer a place the parents / carers have the right to appeal. Appeals should be sent to: Diocesan Director of Education, St. Martins House, 7 Peacock Lane, Leicester, LE1 5PZ.

Notes:

(1) *Education (Infant Class Sizes) (England) Regulations 1998*

(2) *The Co-ordinated Admissions Scheme is available for inspection through Allocations, Leicestershire County Council, County Hall, Glenfield, Leicestershire, LE3 8RF*

(3) *A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.*

(4) *Under the terms of the Adoption and Children Act 2002. See Section 46 (adoption orders).*

(5) *Under the terms of the Children Act 1989. See Section 8 which defines a „residence order“ as an order settling the arrangements to be made as to the person with whom the child is to live.*

(6) *See Section 14A of the Children Act 1989 which defines a „special guardianship order“ as an order appointing one or more individuals to be a child's special guardian (or special guardians).*

*Full consultation review 2025/26 or earlier if changes required.*