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*Executive Headteacher: Miss E Prokipczuk*

31<sup>st</sup> October 2018

Dear Parents,

We are looking forward to welcoming you to our two parents' evenings next week. Our Autumn term parents' evenings will be held on Tuesday and Wednesday. This year, all of the teachers will be in the main school building. Please enter the school through the main office door where you will be asked to sign in. You will then be able to wait for your appointment to see the class teacher in the school hall. While you are waiting, your child's work will be available for you to look at. Class teachers will come to collect you at your allotted time. Please note that we do our best to run on time although this doesn't always go quite to plan!

I am looking forward to meeting many of you next week. I will be available on Tuesday evening if you wish to talk to me. If there is something particular that you wish to discuss, it would be helpful for you to book an appointment beforehand through the school office. Unfortunately, I cannot be at Ullesthorpe on Wednesday evening as I will be at parents' evening at my other school, St. Margaret's.

Next Wednesday, class 4 will be holding their class assembly on the theme of Remembrance. As it is 100 years since the end of the First World War, we would like to create our own poppy garden. All of the children will be making poppies in school and will lay them at part of this assembly. If you would like to make a poppy or a wreath as a family, please send them into school ready for the assembly on Wednesday 7<sup>th</sup> November. The poppies can be hung or go on the ground. I'm sure you will be creative! It is important for us to think about Remembrance in school and seems fitting to mark it in this way this year.

Many thanks for your continued support.

Yours sincerely,

*E. Prokipczuk*

Miss E Prokipczuk  
Executive Headteacher

